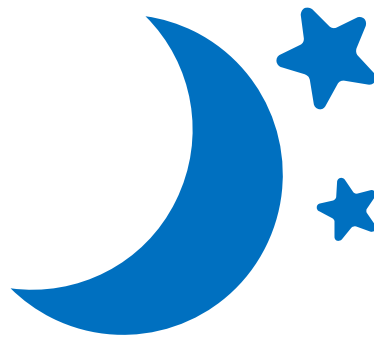


Yuba City Parks & Recreation

Parent's Night Out



Parent Packet

Helpful Contacts and Phone Numbers

Camp Cell Phone:

530-713-8756 – PLEASE SAVE

Recreation Supervisor II

Justin Douthit

530-822-4649

jdouthit@yubacity.net

Parks & Recreation Main Office

1201 Civic Center Blvd.

Yuba City, CA 95993

(530) 822-4650

PNO Location

Drop-Off and Pick Up Location

Gauche Aquatic Park

421 C Street

Yuba City, CA 95991

General Overview

REGISTRATION INFORMATION: Registration can be done online or in person at the Parks and Recreation Office located at 1201 Civic Center Blvd. or at Gauche Aquatic Park, 421 C Street. The deadline to register is Wednesday, January 31st by 5pm.

DROP OFF/PICK UP POLICY: The City of Yuba City Parks & Recreation Department is very concerned about the safety of our participants. We ask that you walk your child inside each to drop them off, and come inside to pick them up. Parents must sign their child IN and OUT, no exceptions. ID Checks will be preformed at pick-up.

DROP OFF AND PICK UP TIMES: Drop off is at Gauche Aquatic Park (GAP). The recommended drop off time is between 5:30-6:00pm. Pick up is also at GAP, and Pck up must be completed by 9:30pm. If you are late to PNO or plan to pick up your child early, please call the Camp Cell Phone: 530-713-8756 in advance and tell the Camp Manager.

LATE PICK UP FEES: Our programs ends at 9:30pm, however there are situations that prevent a parent from arriving to pick up their child by that time. The following procedures are used when there is a child still at the program after 9:30pm:

During this time, the supervisors will make every effort to contact the child's parents and/or emergency contacts.

Children who are left for more than 1/2 hour may be turned over to the Yuba City Police Department.

CANCELLATION / REFUND POLICY: Credits/Refunds are gladly made if requested at least (3) working days prior to the first date of class/program. All credit/refunds or transfers, except those resulting from a Department cancellation, are subject to a \$7 Administrative fee per class/program per participant. If you are not satisfied with your class/program, you must contact us within 24 hours after your first class/program meeting.

CAMP ATTIRE: Please send your child in closed toed shoes and comfortable clothes. It will be cold and we may watch a movie outside (weather permitting). Please send your child with warm outer wear and a blanket.

CHILDREN MUST BE POTTY TRAINED: A potty trained child must be able to TELL the adult they have to go potty BEFORE they have to go. Be able to pull down their underwear and pants and get them back up without assistance. Be able to wipe themselves after using the toilet. Be able to get off the potty by themselves.

BEHAVIOR GUIDELINES:

It is our goal for counselors, children, and parents to work together toward cooperative behavior and a cohesive atmosphere. Team members will always notify parents of emerging difficulties and ask for assistance in behavior management. In some cases, additional

disciplinary measures may be pursued if: a child inflicts physical/emotional harm on other children; is a danger to themselves or others; or is physically or verbally abusive to counselors and/or others. These are considered serious in nature:

Theft, Attempts to Steal or Property Damage

Verbal Abuse or Blatant Disrespect of Counselors or Other Participants

Physical Aggression

Disruptive, Defiant or Disrespectful Behavior

Inappropriate Touching

Children Leaving the Group or Premises Without Approval or an Authorized Escort

Verbal Threats of Severe Harm or Death Threats

Children who do not follow the behavior guidelines may be sent home early.

DINNER/SNACKS: A pizza dinner will be provided. Parents should send their child a few snacks in case the child gets hungry later in the evening. Please also pack plenty of water.

PERSONAL BELONGINGS: Our programs do not permit participants to bring toys, electronic games, cell phones or other personal articles with them. If items of this nature are brought to PNO, we will require that they remain in your child's backpack for the duration of the evening. The City of Yuba City is not responsible for items that are lost, broken or stolen. Articles that are left behind at the end of the day and are not labeled will be placed in the lost and found and held for 1 week then donated.

ILLNESS: We urge you to keep children home if they are ill, both for their sake and the sake of other children. If a child is feeling ill during the program the Camp Manager will contact the parent for immediate pickup.

ACCIDENT/INJURY: If an accident should occur at our program, the Camp Manager will advise the parent at the time of pick up, unless it is a head injury or one serious in nature. All injuries to the head or those serious in nature will receive an immediate parent phone call. If emergency treatment is warranted, the Supervisor will immediately notify the parent or guardian and the child will be transported by ambulance to the nearest medical facility, if necessary.

PHONE USAGE: If a child wishes to speak to their parent/guardian, contact will be made through the Camp Manager and the Camp cellphone (530) 713-8756.

MEDICATIONS: Camp Managers will administer medication only if parents complete and sign a medication form that provides authorization for supervisors to dispense medication with time and dosage. Medications will be held inaccessible to participants and will be kept separate from food.

PNO Schedule

*Subject to Change

5:30-6:00 / Check-in & Table Games

6:00-6:30 / Dinner

6:30-7:15 / Art Project

7:15-8:15/ Activities

8:15-9:30 / Movie